

CO-OP WORK TERM

FOR STUDENTS AND EMPLOYERS



*Developing Professional Skills
Through Applied Knowledge*



CORNERSTONE
International Community College of Canada



YOUR SUCCESS OUR PRIORITY

Cornerstone Co-op Program Overview

Cornerstone International Community College of Canada (CICCC) offers educational programs and co-op opportunities to international students to facilitate practical work experience in a Canadian workplace related to students' fields of study. Students apply the skills they've learned from their in-class training during their work experience in order to gain and improve professional skills for their future careers.

“

*Having an international student from Cornerstone has been fantastic...
It's really just like having another Canadian in the office.”*

| Ryan Deacon Owner, Oracast

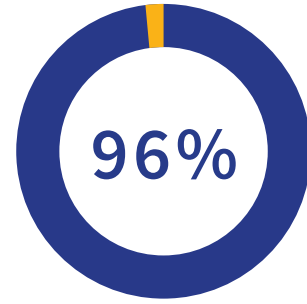
Available Programs

Co-op programs varying in length from 32 weeks to 96 weeks are offered to students actively enrolled in various programs including: Customer Relations Specialist, Hospitality Management, International Business Management, Digital Marketing Specialist, Web & Mobile App Development and Network Systems Solutions.

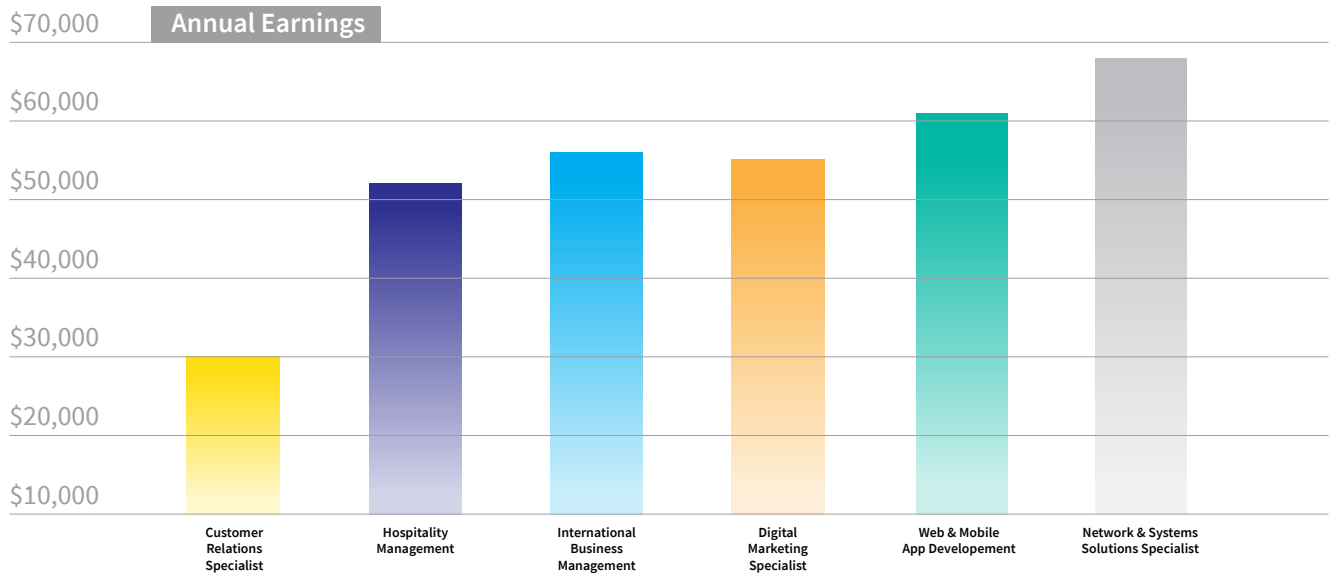
Co-op Education

Co-operative education formally integrates a student's academic studies with work experience under participating employers.

Co-op education promotes continuous learning through the integration of classroom and applied work-based learning.



Student Employment within 30 days



Co-op Duration

The duration of the co-op program is determined by the academic program in which the student is enrolled. Our co-op curriculum consists of four durations:

- 400 hour Diploma
- 600 hour Diploma
- 960 hour Diploma
- 1200 hour Diploma

Student Overview

Cornerstone’s co-op department offers constant support to registered students with their personal branding including resume, cover letter, and portfolio, as well as simulated interviews and seminars.

The duration of Cornerstone’s co-op programs are specific to each individual diploma or certificate. In each course, the work term hours required to complete the co-op program are equivalent to the academic hours of that course. Prior to beginning the co-op term, students are required to fulfill all prerequisites in order to be eligible to apply for the co-op positions available at the school.

Student Info

International students relocating to study and work in Canada require a better understanding of how to properly set up documentation that will allow them to participate in work activities.

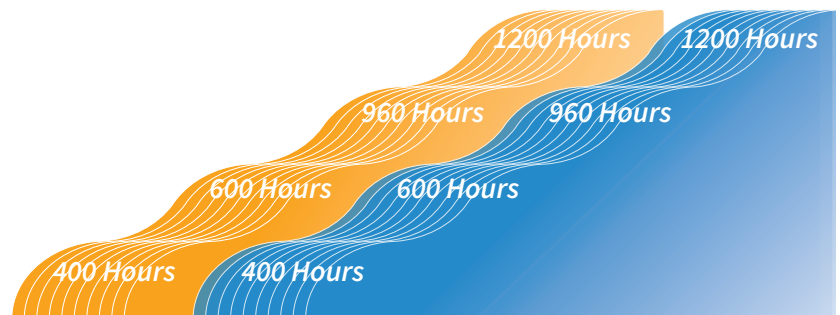
Cornerstone provides monthly seminars and workshops to support student success and facilitate career oriented direction.



Prerequisites

There are a few things students have to get in order before engaging in the co-op program.

- Successfully complete all academic courses
- Possess valid study and work permits
- Hold a valid social insurance number (SIN)
- Obtain health insurance coverage



Academic Studies Co-op Period

Student Skill Set

Cornerstone students receive high quality in-class training in an interactive environment. Our instructors are professional executives with 10+ years of experience in industries related to their respective fields of instruction.

With their support and guidance, our students learn both soft and hard skills needed for a fundamental foundation for working in their fields.



English as a Second Language



Customer Relations Specialist



Hospitality Management



International Business Management



Digital Marketing



Web & Mobile App Development



Network Systems Solutions

Student Thoughts



Ricardo Duarte

Web & Mobile App Development

“The college provided me with all the help that I needed to find the perfect job for me.”



Naho Koiwa

Hospitality Management

“Cornerstone college provided me with all the courses that I needed to further my future.”



Omar Chaparro

International Business Management

“I’m studying International Business Management at Cornerstone, and I can say with absolute certainty that it has been the most fascinating and rewarding experience yet.”



Amy Kim

Hospitality Management

“I am happy to have chosen Cornerstone College. Here, I have all the support I need to pursue my studies while living abroad.”

Host Employer Overview

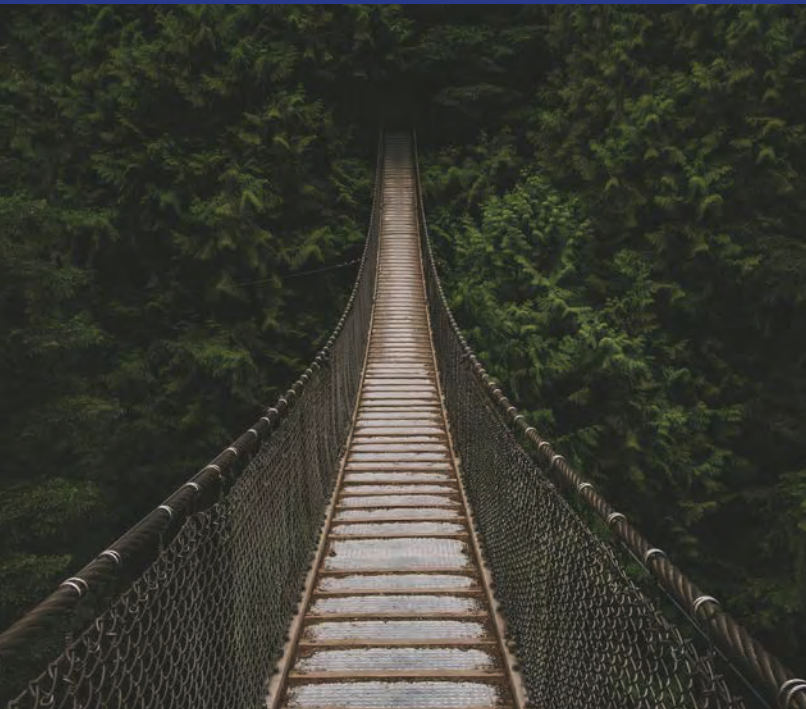
Cornerstone is here to bridge the gap between student and employer. With co-op opportunities available year round and students who are ready to work at the beginning of each month, the co-op program offers a cost-effective solution to reduce recruitment time for employers and provide quality candidates.

To ensure the success of our students, Cornerstone encourages them to begin seeking employment as early as possible through facilitated events here at the college. Our co-op coordinator organizes seminars and workshops to help students build and improve resumes, create professional cover letters, simulate interviews, and gain insights from industry professionals.

Becoming a Host Employer

Our co-op coordinator is responsible for organizing co-op opportunities and short listing qualified candidates.

Once a host employer has sent a job posting, our coordinator will send the resumes of qualified students for the position by e-mail.



Host Employer Responsibilities

- Agreement and Training Plan (prepared by the school)
- Performance evaluations (every three months)
- Confirmation of hours worked
- Student's practical experience and coaching

Student Profiles



Aline Nunes

- 5+ years in Communication and Marketing
- Nike Product Presentation Co-ordinator (4 years)
- Bachelor of Communication
- Masters Degree in Marketing

Juliano Santos

- 2+ years experience in IT Infrastructure System Administration
- ITIL Framework, L1 & L2 Analytics, Exchange Server Administration
- Several IT Certifications



Luca Aldighieri

- 3+ years experience in Food & Beverage and Guest Relations
- Bachelor of International Studies
- Polyglot (Italian, French, English, and Spanish)

Celalettin Aslan

- 2+ years IT work experience
- Hardware and Software Maintenance
- Onsite and remote Technical Support
- Bachelor's Degree in Business Administration



Employers Benefit

Co-op work experience benefits students and employers alike. Bring a willingness and energy to embrace new challenges into your workplace without having to make long-term staffing commitments. Build your team's repertoire while you reap the benefits of mentorship and tailor the composition of your work force to your specific needs.

Co-op Helps To:

- *Meet current staffing needs*
- *Recruit long-term prospects*
- *Access trained workers*
- *Respond to client needs as they emerge*
- *Be a critical part of building your industry*
- *Share your knowledge and experience*

Student Qualities:

- *Highly motivated*
- *Reliable*
- *Flexible*
- *Experience in their field*
- *Familiar with international markets*
- *Acquainted with the latest developments*

Step By Step

Cornerstone provides a step-by-step approach for students entering our co-op program. Cornerstone bridges the gap, connecting academic learning with practical work experience.

They connect with our co-op coordinator to learn how to prepare for the interview process and what they can expect when entering a Canadian work environment.



Student Work Term Requirements

- Agreement and training plan
- Performance evaluations
- Completion of designated co-op hours
- Final work term report
- Final oral presentation



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